

Small scale events fee structure

Consent fees are:

- applicable to group activities with less than 150 people that do not require exclusive use.
- due when application is accepted by National Parks and Wildlife Service.
- applicable for a calendar day or booking timeslot.

Consent fee	Sydney Harbour National Park		High Use Parks		Other Parks	
	Standard	Not for Profit or Volunteer/Community	Standard	Not for Profit or Volunteer/Community	Standard	Not for Profit or Volunteer/Community
Under 40 people	\$160	\$120	\$100	\$75	\$70	\$50
40 to 80 people	\$320	\$240	\$200	\$150	\$140	\$100
80 to 150 people	\$600	\$450	\$375	\$280	\$265	\$150

For series applications with multiple dates of the same activity – fees will apply for each Small Scale Event series date.

High use parks

Berowra Valley National Park
Bents Basin State Conservation Area
Blue Mountains National Park
Bouddi National Park
Budderoo National Park
Garigal National Park

Georges River National Park
Glenrock State Conservation Area
Hartley Historic Site
Heathcote National Park
Illawarra Escarpment State Conservation Area

Kamay Botany Bay National Park
Ku-ring-gai Chase National Park
Kosciuszko National Park
Lane Cove National Park
Munmorah State Conservation Area
Royal National Park

Additional fees

Late Notice less than 15 business days	Sydney Harbour National Park & all High Use Parks - \$200 Other Parks - \$90
Supervision	\$100 per hour per supervisor (3-hour minimum) if required – may include travel time.
Park Use Fees	Some parks charge a vehicle entry fee. This must be paid additional to above fees for any vehicles coming into the park. A list of parks and information regarding vehicle entry fees can be found at Park entry fees and annual passes
Landing Fees	For small scale events on an island within Sydney Harbour National Park, an additional \$7 per person landing fee applies. A landing fee of \$3 adult & \$2 Child (5-15 years) applies at the Basin Campground. Landing fees are due one week prior to the event.
Camping	• If the function or activity has camping involved as a secondary component to the main function or activity. This camping must be booked and paid for separately. • Large Group Camping is where camping is the main component and this is not considered a function or activity. The above fees do not apply and it should be booked using a large group camping notification form available from the Local NPWS Area Office.
Key deposit	Determined by local area office.

Exemptions

1. Aboriginal cultural events
 - small scale event consent fees do not apply
 - where events are held in commercial camping areas – normal booking arrangements and camping fees apply
 - Aboriginal people are exempt from entry fees for the purpose of undertaking cultural activities in accordance with the National Parks and Wildlife Service (NPWS) vehicle entry fee exemptions policy.
2. Educational groups will be exempt from small scale event consent fees if:
 - a) the event is not for commercial purposes
 - b) an Event Application Form is submitted and accepted before each visit
 - c) the visit is organised by a recognised Australian educational body (preschool, primary school, secondary school, or tertiary studies)
 - d) the visit is for curriculum based educational purposes. Fees may apply for non-educational gatherings and visits e.g. school picnics and vacation care.
3. If the primary activity is directly and specifically related to activities run by Scouts Australia, Girl Guides Australia, Pathfinders Australia and organisations registered to operate the Duke of Edinburgh Award they are exempt from Small Scale Event consent fees.
4. A 25% discount is applicable to small scale event consent fees for all other not for profit, volunteer and community groups as per the fee structure. Evidence of this status must be supplied e.g. Australian Charities and Not-for-Profits Commission or a Certificate of Incorporated Association from NSW Fair Trading. This discount does not apply to the additional fees (see below).

Note - For exemptions 2, 3 and 4 additional fees (see below) still apply. This includes camping and park use fees.

Damages

In addition to these fees, you must pay the Park Authority all costs and expenses including damages, paid or incurred by the Park Authority in respect to your performance or breach under this agreement.

Cancellations – NPWS must be notified in writing

Notice	Alternate date found – consent transferred	No alternate date found – consent cancelled
15+ days notice	All fees charged transfer to the new date No additional fees charged	Consent fee – 75% refund Supervision fee (if applicable) – 100% refund All other additional fees (if applicable) – as per specific policy Online booking fee (if applicable) – no refund
14 days notice to 49 hours	All fees charged transfer to the new date No additional fees charged	Consent fee - 50% refund Late notice fee (if applicable) – no refund Supervision fee (if applicable) – 100% refund All other additional fees (if applicable) – as per specific policy Online booking fee (if applicable) – no refund
48 hours or less*	All fees charged transfer to the new date Additional date change fee of 50% of the consent fee charged	Consent fee – no refund Late notice fee (if applicable) – no refund Supervision fee (if applicable) – 100% refund All other additional fees (if applicable) – as per specific policy Online booking fee (if applicable) – no refund

In the event of cancellation for extreme wet weather, **NPWS** will retain fifty percent (50%) of the fees paid by a Fee-Paying Applicant for the Event and refund the remaining fifty percent (50%) to the Fee-Paying Applicant.