



Fees for large scale venue hire

Definitions

Term	Definition
Small scale	Picnic shelter or site hire for low impact events with under 151 participants
Large scale	Site hire for major events with over 151 participants or requiring exclusive use
High use park	Reserves which are popular for events: • Arakoon National Park • Blue Mountains National Park • Bouddi National Park • Garigal National Park • Glenrock State Conservation Area • Kamay Botany Bay National Park • Kosciuszko National Park (south of Khancoban and Eucumbene Cove) • Ku-ring-gai Chase National Park • Lane Cove National Park • Rouse Hill Regional Park • Royal National Park • Scheyville National Park • Sydney Harbour National Park
Time	Fees are charged by the day

Application fees

Application fee type	High use park	Other parks
Return event	\$330	\$155
Return event with changes	\$720	\$330
New event	\$720	\$330
New event, high impact (3 or more days or more than 3 parks)	\$990	\$660
Short notice – less than 12 weeks before event date	\$720	\$330

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Administrative fees

Fee type	Description	All parks
Deposit	25% of participant or venue hire fees or \$500, whichever is greater	–
Supervision	3-hour minimum (if required)	\$110/hour
Late submission	Event plans submitted less than 4 weeks prior to event	\$195
Minor amendment	Minor changes to event dates and times	\$60
Major amendment	Changes to routes or sites or new features	\$195

Operational fees

Fee type	Description
Supervision	\$110 per hour, with a 3-hour minimum (if required)
Event fee deposit	25% of participant and precinct fees or \$500, whichever is greater
Key deposit	Determined by local area office but a minimum of \$100 per key, refundable on return

Venue hire fees

Venue size	High use park	Other parks
200 to 500 sqm	\$1,505	\$1,015
500 to 1,000 sqm	\$2,160	\$1,670
1,000 to 2,500 sqm	\$4,125	\$3,635
2,500 to 5,000 sqm	\$7,400	\$6,910
5,000 to 7,500 sqm	\$10,675	\$10,185
7,500 to 10,000sqm	\$13,950	\$13,460

Bump-in/out fees are charged 50% of the daily hire rate per day.

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Special venues

Venue	Fee	Venue	Fee
Sydney Harbour – Bradleys Head – Athol Lawn	\$2,620	Sydney Harbour – Strickland Estate	Site specific
Sydney Harbour – Middle Head	\$3,930	Royal – Iron Bark Flat	\$2,620
Sydney Harbour – Clark Island	\$6,550	Scheyville – Dreadnought Hall, Courtyard	\$2,266
Sydney Harbour – Shark Island	\$6,550	Kamay – Commemoration Flat	\$5,240
Sydney Harbour – Rodd Island	\$1,965	Wombeyan Caves	Site specific
Sydney Harbour – Gap Bluff	\$6,550	Trial Bay Gaol	\$2,620
Sydney Harbour – The Armoury at Gap Bluff	\$1350	Sydney Harbour – The Officers Mess at Gap Bluff	\$1350

NSW National Parks and Wildlife Service (NPWS) also offers meeting rooms priced according to local rates.

Venue hire fees also apply to medium and high impact filming projects requiring exclusive use. Application, administration and equipment fees do not apply for filming projects.

Equipment fees

Fees for installing equipment on park for large events. (NPWS does not hire equipment.)

Equipment	Size	Daily fee	Size	Daily fee
Marquees	Under 9 sqm (3m x 3m)	\$0	Under 36 sqm	\$165
Marquees	Under 72 sqm	\$333	Under 144 sqm	\$666
Staging including cover	Up to 9 sqm	\$333	Over 9 sqm	\$666

Discounts

Category	Discount
Registered charity, non-profit, volunteer or community organisation	25% discount on large scale venue hire fees
Primary or secondary education institution	25% discount on large scale venue hire fees
Multi-day event held in the same park	Discount applied on venue hire and participant fees: - day 3 25% - day 4 50% - day 5 75% - day 6 onwards 12.5% Does not include bump-in or bump-out days

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Category	Discount
Multiple events in one year	Organisers holding 5 or more events in one year receive 25% discount on venue hire and participant fees for return events if all dates are provided with the first application All 5 events are in their second year of operation on park Events in non high-use parks do not receive this discount.

- One concession only is applicable, which is applied to venue hire fees.
- Application, administration and operational fees are exempt from discounts.
- Proof of not-for-profit registration, or volunteer or community status is required.

Refunds or cancellations

Cancellation	Refund
Cancelled by organiser more than 6 weeks before event	Deposit refunded and application fee retained
Cancelled by organiser less than 6 weeks before event	Deposit and application fee retained
Cancelled by NPWS	Change of date or 100% refund

Excludes administration fee.

All fees are inclusive of GST. Fees listed are current from 1 January 2027 and will increase in line with the Consumer Price Index (CPI) at the start of each financial year.

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